AUTOMATED INSPECTION REQUEST AND PERMIT INFORMATION SYSTEM

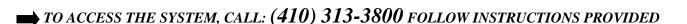
Howard County Department of Inspections, Licenses and Permits (410) 313-3800

Website: https://www.howardcountymd.gov/inspections-licenses-permits

| Permit No Confirmation No |
|---------------------------|
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The automated dial-up system provides 24-hour access to inspection and permit information. You may:

- ❖ 1-Schedule inspections: After a permit is issued, you may request an inspection for the next day or up to seven working days in advance of the day needed. You may select automatic telephone notification of inspection results when you request your inspection. You will receive a confirmation number if requested.
- **❖ 2-Obtain inspection results**: Results are available the day the requested inspection is completed by calling 410-313-3800 or online at https://dilp.howardcountymd.gov/CitizenAccess
- ❖ 3-Cancel inspection requests: Allows inspections requested through this automated system to be cancelled. Cancellations on the day of the scheduled inspection will be directed to administrative personnel to cancel your requested inspection.
- ❖ 4-Obtain plan review status: Determine the approval status of your permit and, if not approved, which agency has not yet approved it.



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Before you call, you will need the following information to use the system:

- ❖ **Permit Number** Omit the letter prefix. Enter the 8 digit permit number and follow with # sign on your telephone keypad Examples: B13001016 enter 13001016# after selecting (1) Building as the type of permit.
- ❖ Building Address (house number and street name) for site address verification.
- ❖ Three Digit Inspection Type Codes are found on the reverse side of this sheet. <u>PLEASE NOTE THAT SOME</u> INSPECTION TYPE CODES** HAVE CHANGED. To hear a list of inspection type codes press * at the prompt.

Important Information:

You may request inspections up to seven working days in advance of the date needed.

Incorrect data may be re-entered by pressing the # symbol on the telephone keypad. You may return to the main menu by pressing # on the telephone keypad.

When requesting commercial fire system tests, you must contact the fire protection inspector at least one day <u>IN</u> ADVANCE (between 8:00 and 9:00 a.m.) in addition to using the automated system after a date is agreed upon.

Express Plumbing Permit same day emergency water/sewer inspections must be requested by calling (410) 313-1840 before 9:00 a.m.

(See Other Side)

INSPECTION TYPE CODES FOR USE ON AUTOMATED SYSTEM (410-313-3800)

BUILDING REQUEST CODES:

200-Ceiling Close In

201-Damproof & Draintile

202-Draintile

203-Driveway Apron

205-Final Building

206-Fireplace Throat/Stove

207-Footings

208-Foundation Walls/Dampproof

209-Frame

210-Install/Remove Fuel Tank

211-Insulation

212-Pool Steel

214-Slab

216 Tilt-up Walls

217-Slab & Draintile

218-Handicapped Accessibility

219-Final Driveway Apron

220-Seasonal Final

221-Wall Brace/Sheathing

402-Stormwater Management Rough In

403-Stormwater Management Final

485-Seasonal Grading

487-Final Grading

488-Sediment Control Release

489-Final Grading Surety

ELECTRICAL REQUEST CODES:

300-Potomac Edison Service Release

301-BGE Service Release

302-Bonding

303-Ceiling Close In Commercial

304-Final Electric

305-Residential Rough Wire

306-Slab

307-Trench

308-Wall Close In Commercial

309-Pool Bonding-Steel Shell only

310-Pool Bonding-Perimeter Slab or Deck only

311-Consultation or Information only

PLUMBING REQUEST CODES:

705-Final Plumbing

706-Flush Test

707-Fuel Oil

709-Combination Natural Gas & Service Release

712-Groundwork

713-Hydrostatic Test

714-Natural Gas

719-Propane Gas

PLUMBING REQUEST CODES CONT'D:

720-Rough In

721-Combination Sewer & Water Installation

722 Sanitary Sewer Installation

727-Water Service Installation

728-Add On Sewer

729-Add On Water

730-Sewer & Water – Repair or Replacement

731-Sanitary Sewer – Repair or Replacement

732-Water Service – Repair or Replacement

FIRE REQUEST CODES:

500-24 Hour Test

501-Alarm System Test

502-Final Fire

503-Fire Pump Test

504-Halon-FM200 System Test

505-Hood System

506-Hydrostatic-Rough

507-Overhead Sprinkler

509-Special System Test

510-Trip Test

511-Underground Sprinkler

512-Medical Gas Rough-In

MECHANICAL (HVAC) REQUEST CODES:

603 - Rough In

600 - Final HVAC

SIGN REQUEST CODES:

902 – Sign Footings (Inspections required for 6ft. high or greater.)

FOR GENERAL LICENSES & PERMITS INFORMATION, PLEASE CALL:

Permits (All Types)(410) 313-2455

Electrical and

Plumbing Licensing.....(410) 313-2455

FOR GENERAL INSPECTION & ENFORCEMENT INFORMATION, PLEASE CALL:

| Building/Fire | (410) 313 1810 |
|------------------|----------------|
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| Electrical | (410) 313-1820 |
| Mechanical/HVAC | (410) 313-1840 |
| Plumbing | (410) 313-1840 |
| Sediment Control | (410) 313-1855 |
| Signs | (410) 313-1830 |